

Botley Neighbourhood Plan Committee (BNPC)
Report to Botley Parish Council (BPC) meeting 11 December 2018

Meeting of the BNPC, 14 November 2018

- 9 Councillors were present
- The requested revisions in the Committee's Terms of Reference (ToR) and Operational Policy/Chart (OP/C) were fully discussed and alterations suggested. The revised version of the ToR will be presented to the BPC and the revised version of the OP/C present to the Policy & Resources Committee then to the BPC
- No definite decision on a training package on Neighbourhood Plan (NP) development has been reached and the Chairman will seek further information on training programmes and trainers with a view to reaching a final decision at the next BNPC meeting (19 December 2018)
- The Committee were unanimously in favour of applying for a basic £9000 NP grant from Locality and will seek the BPC's permission to proceed with the application (most of the work will be undertaken by the BNPC, but the support of the Parish Clerk and the BPC Chairman will be required)
- Attracting non-Councillors Botley residents to join the BNPC was a matter of great importance and insufficient progress had been made
- At a meeting with Tony Charles on 01 November it was agreed that he would act as our NP Consultant and 'critical friend' and at the BNPC meeting on 14 November 2018 the Committee agreed unanimously to accept his offer. Charges for his work have been agreed (initial work £2750) and the BPC has resolved to make £5000 available to the BNPC
- No date for a meeting with the Eastleigh Borough Council Planning Department has been offered yet but EBC have agreed to allocate an Officer to our NP process
- A Project Plan and a Document Library are being developed
- 9 Working Groups have been created (Communications, Culture & Tourism, Economy, Education, Health, Heritage & History, Housing including Planning Policy Framework, Infrastructure, Transport) and leads agreed for most and members allocated. Without more non-Councillor members the numbers in each WG will be inadequate as will the public engagement
- The next meeting of the BNPC will be on 19 December 2018 and future meetings will be held on the third Wednesday of each month

Progress since the BNPC meeting

- Sadly, Cllr Roger Hann has decided to leave the BNPC, but we all hope that he may reconsider this and return later
- With the agreement of the Chairman of the P&R Committee some further changes to the Operational Policy have been made, these being:
 - 6iii - attendance at up to 3 meetings with only a personal declaration of interests
 - 6iv - appointment of substitute Committee members to make a meeting quorate
 - 6ix - access for non-voting members to the restricted area of the NP section of the Botley website requiring signed agreement for confidentiality
 - 7v - as for 6iii
 - 7vi - non-Committee Working Group members attending the Committee do not have voting rights
 - 7vii - as for 6ix
- A structure for the NP section of the Botley website is being developed
- The agreed flyer advertising the re-launch of the NP process has been included in the December issue of the Botley Bridge and the Botley News, is on the BPC and Market Hall notice boards, is displayed in some of the shops/public houses along the High Street and

electronically on the Botley website, Botley & Hedge End Facebook page, Botley Next Door and Friends of Botley School Facebook page

- In the light of the current lack of personnel it may be necessary to amalgamate the Heritage & History and Culture & Tourism WGs. Also, we may need to prioritise certain WGs, which I am opposed to but will need guidance from the Committee

Cllr David Weeden
Chairman BNPC
04/12/2018