

BOTLEY PARISH COUNCIL



Minutes of the **Neighbourhood Plan Committee Meeting**
held on **Wednesday 16 January 2019** at 7:15pm in the Committee Room
at the Botley Centre, High Street, Botley

Present:

Voting members: Cllr David Weeden (Meeting Chairman); Graham Hunter, Stephen Wildin

Voting non-Cllr members: Peter Kemp

In attendance:

Minutes Secretary: Mrs Rosemary Nimmo

Non-Committee Councillors: 0

Members of the Public: 1

46/18/NPC Apologies for absence

Apologies for absence for personal or business reasons were received from Cllrs Ron Clark, Jeff Jones, Colin Mercer. Cllr Adrian Trace has resigned from the NP Committee, through pressure of other work.

47/18/NPC Declarations of Interest

No declarations of personal or pecuniary interest were made in relation to items on the Agenda.

48/18/NPC To approve the Neighbourhood Plan Committee minutes of 19 December 2018

The minutes were approved unanimously and signed by the Chairman.

49/18/NPC Matters arising from the minutes of the previous meeting

There were no matters arising.

50/18/NPC Question time/public session

There was no public input.

51/18/NPC Purpose for developing a Neighbourhood Plan (NP)

Deferred once more.

52/18/NPC Training for Committee members

A training session, provided by Planet, has been arranged for Saturday 26 January in the Diamond Jubilee Hall. 10.0 am - 2.00 pm. Light refreshments will be provided. It is important that everyone should try to attend. The Chairman will write to all NP Committee members and will ask Cllr Mercer to contact all Cllrs.

53/18/NPC Funding for the Neighbourhood Plan process

53.1 Details have been circulated with the Agenda.

53.2 Out of the £5334 applied for Locality/Groundwork UK (L/G) have granted £4469 for this financial year. Some items have been reduced because the spending will clearly fall after the end of March. There is £713 for a Public Meeting and advertising NP matters. This is not now likely to take place by 31 March 2019, but L/G will probably allow this to be carried forward.

53.3 The Chairman will shortly be planning further expenditure to justify the claim for the remainder of the available £9,000 in the new financial year. However, he is seeking confirmation that EBC will be responsible for funding the final public referendum, as statutory guidance on this is not very clear. Also, he is beginning an application for a housing assessment technical package from Locality.

54/18/NPC Attracting non-councillor members to the Committee

More members have yet to be identified and the Chairman said that we need at least five. It is vital for the success of the Plan that we can demonstrate wide public involvement.

55/18/NPC Meeting with Eastleigh Borough Council (EBC) planners

This meeting has now been arranged for Monday, 28 January 2019, at 1.30 pm in the EBC offices. Our contact is Warren Jackson-Hookings and the meeting will also be attended by Julia Birt for EBC and David Weeden, Colin Mercer, Graham Hunter and Tony Charles (TC) for Botley NPC.

Our proposed topics for discussion will be circulated this week to all NP Committee members and the Chairman is happy to receive further topic suggestions. He will ensure that a proper report is brought back to the Committee.

56/18/NPC Project Plan

56.1 Cllr. Wildin, Project Co-ordinator, is listing evidence base subjects for each Working Group (WG), with a workstream and provisional timelines.

56.2 The Chairman would like as many WGs as possible to produce targets for some of their papers for the next meeting, with draft documents for the March meeting (20 March 2019).

56.3 Regarding the Botley.com website, the Chairman has created a hierarchy for the NP pages and is combing through the many existing documents to decide which need to go on the web. Working paper will remain the property of the WGs until the completed draft is presented, at which time it will go onto the NP private

section of the website. Agendas and Minutes of each meeting will be made available on the public website, as will Topic Papers when ready and agreed by the Parish Council.

57/18/NPC Working Groups

57.1 Communication

57.1a The Chairman reported that he had now analysed all the questionnaires from the 2016 exhibition but had not drawn any conclusions, as he felt this was a matter for the Communications WG. Hopefully, the 2017 questionnaires will be finished by our next meeting. He is currently unable to track down any post-it notes from the 2017 exhibition.

57.1b Cllr Mercer is working on collecting opinions from the local traders.

57.2 Economy

No report as currently no work was being undertaken.

57.3 Education

57.3a Cllr Jones reports further progress. He has:

- written up further information from Joe Cooil, Head of Botley Primary School;
- had discussions and communications with Mark Saunders, the HCC Strategy Manager;
- been linked up with contact to EBC's Policy Planning team, and;
- arranged a meeting with Mary-Lou Litton at Wildern School, to discuss the two new primary schools, Deer Park and Boorley Park.

57.4 Health

A dentist and two local GPs have agreed to help with input and the Chairman is looking at the EBC Well Being programme.

57.5 Housing

57.5a The SHLAA review document was circulated with the Agenda.

57.5b Cllr Hunter reported that he has re-evaluated and updated the EBC record of permissions granted between 2013 and 2017, only including those which EBC have confirmed are in hand. There are 2229 sites where construction has commenced or final permission has been given.

57.5c Cllr Hunter, the Chairman and Cllr Jones met to review the EBC SLAAs (now SHLAAs) for 2018 and all 30 sites were considered. 7 of these had permission already or were included in the emerging EBC Local Plan. Of the remaining 23, the WG recommended 3 small sites for affordable housing, 2 at Woodhill School and a third at the Pear Tree Inn, Boorley Green. The 20 other sites were marked for no housing, regardless of EBC recommendations. The major objective, said the Chairman, is to protect Botley and the Botley/Hedge End gap.

57.5d Cllr Hunter pointed out that many sites in the area have high-pressure pipelines running through them and these need to be safeguarded for future replacement. EBC have no policy on this. EBC will not support the extra housing proposed by Bloor in Maddoxford Lane.

57.5e The Eastleigh policy on Local Gaps was reviewed in 2017, without any consultation, and several previous gaps around Botley have been removed.

57.5f Cllr Hunter said that we really need to plan for a Housing Needs Assessment. Other successful NPs have included these and the Chairman is looking to see if finance may be available. The information that EBC has produced is for the whole Borough and is not Parish specific and it is not clear when they are going to update to the new NPPF requirements. A major issue in Botley is housing type - any development must meet the needs of Botley and not Southampton or other local urban areas. Cllr Hunter will contact the Housing Association and Housing Choices to see what information they can provide.

57.5g The Chairman said that future housing must be sensible, sustainable and not liable to open the floodgates to more major development. He thanked Cllr Hunter for all the work he had undertaken on this subject.

57.5h **The consensus of the meeting was that the SHLAA review be accepted and put on the private website, although it might be sensible to hold it back until the whole WG paper is ready.** The Chairman will discuss this with Cllr Mercer.

57.6 Infrastructure

No report.

57.7 Locality

No report but Cllr Clark has been updating previous documents.

57.8 Transport

57.8a The Committee welcomed Peter Kemp's agreement to join the Transport WG

57.8b Cllr Mercer is working on various aspects of the Transport Working Paper.

57.9 The Chairman said that it was important to avoid loading the Parish Council with too many papers to consider at one time. He would aim to present the work of each WG as soon as it had been agreed by the NP Committee.

58/18/NPC Correspondence

No correspondence has been received.

59/18/NPC Date of next meeting

Wednesday 20 February 2019 at 7.15 pm.

The meeting closed at 10.17 pm.

Date: _____ Chairman: _____

These minutes could be the subject of amendments which will be recorded in the minutes of the following meeting