

Neighbourhood Planning Group - Meeting Notes

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| Date: | 17th February 2016 |
| Venue | The Botley Centre Committee Room, High Street Recreation Ground, Botley SO30 2ES |
| Meeting Chairman: | Cllr Ian Bennett |
| NP Group Members | Graham Hunter, Lesley Bowler, Stephen Radmore |
| Also present: | -- |
| Members of the public: | |
| Apologies for absence: | Mr Derek Oswald, Mrs Jean Sutton, Cllr Vanessa Bord |

Reports

Cllr Bennett reported that the survey document had been fine-tuned, agreed and sent to Firgrove Press. The surveys will be printed by 23rd February at a price of £459 (+VAT) for 3,500 copies. They will then be delivered to Botleigh products ideally on the 23rd February.

Cllrs Hunter and Cllr Bowler reported that they had been in touch with EBC to request that the Neighbourhood Planning Group is added to the list of statutory consultees. This has now been formally requested and agreed in principle.

The group agreed on a plan to deliver any surveys that were not going to be delivered by Botleigh products and to hand deliver copies to all the 119 Stakeholders the group had identified.

Actions agreed

Confirm with Derek which media organisations had been sent, or will be sent, the press release.

Cllrs Bennet and Bowler to deliver the Survey Drop-Off boxes after the 26th February.

Cllr Bennett to write a suitable data entry program or web portal to enable the rapid entry of survey results.

Cllr Bennett to collect the returned Surveys from all the Drop-Off points on Monday 21st February.

Cllr Bennet to set up an additional Neighbourhood Planning Group Mailing list.

Cllr Bowler and Radmore to investigate the possibility of putting up a 20ft Banner in a high profile location in Botley to promote the Survey and Neighbourhood plan. Cllr Bennett to investigate prices and availability of suitable banners.

Cllr Bennett to arrange for the printed Surveys to be sent directly to Botleigh Products.

Cllr Bennett to arrange for the production of 50 A5 posters/leaflets. The posters to be put up on notice boards, in shop windows and other suitable locations. Leaflets to be handed out as required.

Date of the next meeting – 29th March, 19:15pm, Botley Centre Committee Room