

10 January 2019

## NOTICE OF MEETING

### Meeting of the Neighbourhood Plan Committee

**Date: Wednesday 16 January 2019 at 7.15 pm**

**Venue:** The Committee Room of the Botley Centre, High Street, Botley

All Members of the Neighbourhood Plan Committee are summoned to attend.

Councillors: R Clark, Mrs S Grinham, R Hann, G Hunter, J Jones, C Mercer, A Trace, D Weeden, S Wildin

Non-Councillors: P Kemp, Mrs R Nimmo

*A short period of time will be available during the meeting for members of the public observing the meeting to briefly express a view or ask questions on relevant matters on the following agenda. The public are invited to stay and observe the remainder of the public session.*

### Business to be transacted

1.	<b>To accept apologies for absence</b>	
2.	<b>Declarations of Interest on items on the Agenda</b>	
3.	<b>To approve the Neighbourhood Plan Committee Minutes of 19 December 2018</b> - draft circulated with Agenda	
4.	<b>Matters Arising from the minutes of the previous meeting</b>	
5.	<b>Question time/Public session</b>	
6.	<b>Purpose for developing a Neighbourhood Plan</b> - deferred from 19 December 2018	
7.	<b>Training for Committee members</b> - progress to date	
8.	<b>Funding for the Neighbourhood Plan process</b> – progress to date	
9.	<b>Attracting non-Councillor members for the Committee</b> – progress to date	
10.	<b>Meeting with Eastleigh Borough Council Planners</b> - progress to date	
11.	<b>Project Plan</b> – update on any agreed dated targets and agree any new dated targets	
12.	<b>Working Groups</b>	For each WG membership, draft Working Papers and points for noting or discussion will be considered in turn: <ul style="list-style-type: none"> <li>• Communications WG</li> <li>• Economy WG</li> <li>• Education WG</li> <li>• Health WG</li> <li>• Housing WG</li> <li>• Infrastructure WG</li> <li>• Locality WG</li> <li>• Transport WG</li> </ul>
13.	<b>Correspondence</b> - no items of correspondence received	
14.	<b>Date of next meeting:</b>	20 February 2019

Agenda issued by Cllr David Weeden, Neighbourhood Plan Committee Chairman

- Botley Parish Council Standing Orders apply.
- The Openness of Local Government Bodies Regulations 2014 apply.
- Recommendations are to be debated but will not necessarily be agreed.

**Note:** Committee meetings finish at 10 pm unfinished business will be adjourned to another meeting