

13 December 2018

NOTICE OF MEETING

Meeting of the Neighbourhood Plan Committee

Date: Wednesday 19 December 2018 at 7.15 pm

Venue: The Committee Room of the Botley Centre, High Street, Botley

All Members of the Neighbourhood Plan Committee are summoned to attend.

Councillors: R Clark, Mrs S Grinham, R Hann, G Hunter, J Jones, C Mercer, A Trace, D Weeden, S Wildin

Non-Councillors: P Kemp, Mrs R Nimmo

A short period of time will be available during the meeting for members of the public observing the meeting to briefly express a view or ask questions on relevant matters on the following agenda. The public are invited to stay and observe the remainder of the public session.

Business to be transacted

1.	To accept apologies for absence	
2.	Declarations of Interest on items on the Agenda	
3.	To approve the Neighbourhood Plan Committee Minutes of 14 November 2018 - draft circulated with Agenda	
4.	Matters Arising from the minutes of the previous meeting	
5.	Question time/Public session	
6.	Purpose for developing a Neighbourhood Plan	
7.	Revisions to the Committee's Terms of Reference and supporting Operational Policy – agreed by the Parish Council on 11 December 2018, on NP page of Botley website	
8.	Training for Committee members - progress to date	
9.	Funding for the Neighbourhood Plan process – progress to date	
10.	Advertising the relaunch of the Neighbourhood Plan process – progress to date	
11.	Attracting non-Councillor members for the Committee – progress to date	
12.	Meeting with Eastleigh Borough Council Planners - progress to date	
13.	Project Plan - progress to date	
14.	Working Groups – drafts circulated with Agenda	Current Groups and membership Possible need to revise Group membership Possible issues considered by Groups
15.	Working Group Papers	To consider previous drafts created No new drafts received
16.	Correspondence - no items of correspondence received	
17.	Date of next meeting:	16 January 2019

Agenda issued by Cllr David Weeden, Neighbourhood Plan Committee Chairman

- Botley Parish Council Standing Orders apply.
- The Openness of Local Government Bodies Regulations 2014 apply.
- Recommendations are to be debated but will not necessarily be agreed.

Note: Committee meetings finish at 10 pm unfinished business will be adjourned to another meeting